

# EGGBOROUGH PARISH COUNCIL

## Minutes of the meeting held on Thursday 7<sup>th</sup> June 2018 at Eggborough Methodist Church commencing at 7.30pm

Present: Councillor White, Councillor Spencer, Councillor Cotter, Councillor Wright

Councillors John & Mary McCartney

PC Davies

### **U28 Public Participation**

Councillors John and Mary attended the meeting to update Councillors on various matters:

-The Yorvik development had a stop order issued as some conditions had not been met relating to the site entrance. The sign has been removed and some trimming of trees/hedgerow has been done. No planning application has yet been submitted for the sales office.

-The private road leading to Station Row is in a poor condition. A request was made for the Parish Council to ask Guy Poskitt if he would lay down some dressing to fill in the potholes

-Eggborough Power Station will be unstaffed from November

-The Police have been advised of lorries parking overnight on the chipping staithe

PC Stuart Davies attended the meeting to introduce himself and discuss the crime figures for the period 1<sup>st</sup> January to 3<sup>rd</sup> May 2018

There have been 12 incidents of anti-social behaviour in the village involving young people and all incidents receive a visit from the Police. All users of the Village Hall have been advised to report any incidents of anti-social behaviour

Anti-social Behaviour Contracts can be issued

Matters raised by the complaint letter were discussed as were other vehicle issues reported along with concerns about Police numbers.

### **U29 To accept apologies for absence and declarations of interest**

Apologies were received from Councillor Stone and Councillor Hall

#### **Resolved**

To accept the above apologies

### **U30 Minutes**

Minutes of the Annual Parish Meeting and the Annual Meeting of the Parish Council held on Thursday 3<sup>rd</sup> May 2018 were taken as read, approved as a true record and signed by Councillor White

**U31 Matters arising from the minutes 3/5/18 - for information only**

None

**U32 To consider the following planning applications and decisions:**

**Applications:**

-Proposed single storey side extension at 9 Homestead Close, Eggborough

**Resolved**

No Objection

-Proposed erection of a single storey side extension to side and rear of dwelling at 20 Greenacres, Eggborough

**Resolved**

To raise concerns about use

Further clarification is required as to what it is to be used for. The plans don't say what the back room is going to be. The size of the rooms are excessive if solely for garage space

**Decisions:**

-Proposed replacement fence to eastern boundary at Northside Industrial Park, Selby Road, Eggborough

**Application Granted**

**U33 To consider the following accounts for receipt and payment:**

**Receipts**

Nat West	Bank Interest	£0.44
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**Payments**

Mrs C Dobbing	Clerks salary-May	£303.90
Mrs C Dobbing	Clerks expenses-May	£41.28
Wheelie Clean Bins	Bus shelter cleaning	£90.00
Bedford Mowing Services	Grass cutting	£620.59

**Resolved**

To make all the above payments

Councillor Stone has undertaken an internal audit of the year end accounts

**U34 To approve the resolution required by Nat West to add another signatory to the bank account**

This resolution is required due to the resignation of Councillor Dodsworth.

Councillor Stone offered to be another signatory

The Nat West resolution reads:

**It was resolved that :**

**The authorised signatories in the current mandate, for the account detailed in section 2, be changed in accordance with sections 5 and 6 and the current mandate will continue as amended**

**Resolved**

To approve the resolution as above

To appoint Councillor Stone as a signatory

**U35 To approve the additional cost of concrete for the village hall play area**

A further cost of £60 inc vat was incurred when resiting the bin at the village hall play area as the concrete had got worse and more was required

**Resolved**

To approve the additional cost of £60 inc vat

**U36 To discuss the Reform of Data Protection Legislation and Introduction of the General Data Protection Legislation**

The Clerk attended a GDPR Training Seminar on 10<sup>th</sup> May and copies of the presentation and NALC toolkit were circulated to all Councillors prior to the meeting

Following the seminar new policies need to be drafted for:

Privacy

Document Retention and Disposal

Security Breach

Data Protection – YLCA will update when received from NALC

Privacy Notices and Consent Forms need to be produced

The YLCA has advised that an amendment to the new bill has been passed that exempts all Parish and Town Councils in England from appointing a Data Protection Officer

The Insurers have advised that regarding data breaches, the insurance policy does provide cover for the costs of Legal Defence following a data breach under the Legal Expenses section of the policy and also compensation in relation to damages or distress.

They do also offer an optional Data Breach Response cover to this policy of which provides advice on remedial actions following a data breach, the cost of this cover is £56.00 Inclusive of Insurance Premium Tax.

**Resolved**

Councillor White and the Clerk will produce draft policies to be circulated to all Councillors  
Not to take out the optional Data Breach insurance cover

**U37 To discuss the siting of a 2<sup>nd</sup> Defibrillator at the Police House**

The 1<sup>st</sup> defibrillator has been sited on the front of the Village Stores and has been registered with the Yorkshire Ambulance Service. It is covered under the contents section of the insurance policy.

The funding committee at Drax have awarded the Parish Council £250 towards the defibrillator project

The Police have provided a draft licence from legal for the 2<sup>nd</sup> defibrillator to be sited at the Police House

**Resolved**

To agree to the draft licence

The Clerk to obtain cabinet prices from MRS Training and Rescue in Knottingley

- U38 To discuss the Community Payback Scheme**  
Councillor Stone is to meet with the Placement Coordinator to discuss the work required, a date has not yet been arranged
- U39 To discuss a Neighbourhood Plan**  
The Clerk has obtained a Legal Topic Note from NALC regarding Neighbourhood Planning in England. This will be circulated to all Councillors and will be an agenda item at the next meeting
- U40 To discuss the village website**  
A resident has provided a list of the businesses in Eggborough for inclusion on the website  
**Resolved**  
To ask the resident how they wish to move forward
- U41 To discuss the request for a donation from Kellington with Whitley PCC**  
The PCC has requested a donation towards the upkeep of the graveyard at Kellington  
The Parish Council donated £250 last year  
**Resolved**  
To donate £250 to Kellington with Whitley PCC
- U42 To discuss the new Model Standing Orders 2018**  
The National Association of Local Councils has published new model standing orders  
The new model standing orders incorporate or reference the requirements of new legislation that has been introduced since the last model standing orders were published in 2013.  
**Resolved**  
Councillor White and the Clerk will meet to produce draft Model Standing Orders
- U43 To discuss the request for help from the Parish of Kellington & Whitley with Printing Costs for the Questionnaire**  
The PCC has begun a consultation with the community regarding the future of All Saints Church, Whitley.  
A group of residents have come together to establish what support there is for the church remaining and in what form that should be  
The first step is to engage with all of the communities of both Eggborough and Whitley.  
The group have produced a simple questionnaire seeking to gauge the views of the community which will be delivered to every home.  
A request has been made for the Parish Council to contribute to the printing cost of the questionnaires to be distributed in Eggborough. It will cost approx. £50 for 1000 copies and £65 for 1300 copies  
**Resolved**  
To donate £65 for the printing of questionnaires to be distributed in Eggborough
- U44 To discuss need for a PO Box**  
Councillors discussed the need for a PO Box for all written correspondence that is sent to the Parish Council  
The cost is approx. £390 for 12 months and all correspondence will be delivered to the Clerks home  
**Resolved**  
To obtain a PO Box address at a cost of approx. £390 for 12 months  
Councillor Spencer will obtain the form

**U45 To discuss the vacancy for a Parish Councillor**

A vacancy for a Parish Councillor has been advertised by Selby District Council  
As the Returning Officer has not received a request for an election the Parish Council can now fill the vacancy by Co-Option

**Resolved**

To advertise the vacancy on the website and in the next newsletter

**U46 To discuss current highway matters**

- New signs on Selby Road still not changed
- Street light no. 9 out on Kellington Lane

**U47 To receive reports on meetings attended**

Councillor White reported on his meeting with the Highways Officer to discuss the parking problems at the junction of Water Lane and Selby Road.

The Highways Officer is to produce a plan showing double yellow lines on Water Lane

**U48 To be informed of correspondence received to date**

- Email from Selby DC regarding an invitation for all Clerks and Chairs to network and share best practice on Monday 2<sup>nd</sup> July
- Email from Selby DC regarding a seminar on Community Led Housing on 12<sup>th</sup> June
- Letter from YAS regarding recent complaint
- Email from John McCartney regarding complaints from residents about the state of the private road leading to Station Row cottages
- Email from SDC re CIL meeting

**U49 Exchange of Information**

None

**U50 To be informed of minor items for delegation to the Clerk and items for the next agenda**

A request was made by Councillor Cotter for a quote to cut the full length of grass in High Egborough

The Clerk will obtain a quote from Bedford Mowing Services

The meeting closed at 9.45pm

The next meeting will be held on Thursday 5<sup>TH</sup> July 2018